

TENDER DOCUMENT

Tele : (020) 27157612 Extn 2103
Fax : (020) 27157534

Army Institute of Technology
Dighi Hills, Alandi Road
Pune-411015

AIT/0810/28/2019-20/Proj

8 Jun 2019

To

TENDERING ENQUIRY FOR BEDBUG PROOF MATTRESSES FOR FE 2019-20

Sir/Madam,

1. This Institute is interested in Procurement of 325 Nos Bedbug Proof Mattresses for students in AIT.
2. You are requested to collect tender enquiry documents from the institute on or before 16/06/2019 between 9.00 a.m to 4.30 p.m.
3. Please quote your best offer based on specifications as given in tender documents by 18/06/2019.

Sd/-xxx
(KE Vijayan)
Colonel
Joint Director
For Director

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Sir / Madam,

1. Army Institute of Technology, hereinafter referred to as Customer, is interested in Procurement of Bedbug Proof Mattresses for FE 2019-20 batch in AIT.

- (a) Only the enclosed formats (Appendix 'A' to 'C' and its annexures) in original will be used. All sheets will be submitted duly affixed with the Companies stamp and signature of the authorised signatory of the company. Additional sheets, duly authenticated, may be attached to elucidate specifications or clarify specific issues.
- (b) Costs indicated in offer for each item should be the landed cost of the item, giving break up of basic cost of item, excise, all types of taxes specified separately, levies and freight etc.
- (c) Cost per unit item considering all the taxes as well as the total costs for the full quantity to be supplied will be indicated.
- (d) Technical and commercial offers will be submitted on specific formats enclosed with this tender document in separate envelopes marked "Technical Offer" and "Commercial Offer" respectively.
- (f) Incomplete tender is liable to be rejected.

2. Scope of Work - To supply 325 Nos Bedbug Proof Mattresses as per Appx 'A'.
3. Delivery Schedule. Delivery of items to be completed within 3 weeks (21 days) of issue of Supply order.
4. Payment Terms. Payment will be released on receipt of stores in good conditions.
5. Performance Bank Guarantee. 5% of the work order cost shall remain under Bank Guarantee till the expiry of the warranty as '**Performance Warranty**'. The vendor shall furnish a performance Bank Guarantee equal to five percent (5%) of the total value of the contract within the 7 days of the receipt of work order. In case of adherence to the delivery schedule for all deliverables of the project as given above in Para 2, liquidated damages as given in para 6 and 7 will be deducted from this amount. **Bank Guarantee will be valid till expiry of the warranty.**
6. Warranty. Vendors will provide free onsite comprehensive warranty for the material for a minimum period of one year. During the warranty, the vendor will repair/replace any item which becomes defective without any additional charges. The Customer may invoke the bank guarantee in case vendor fails to ensure rectification of defects within one week of the defect being intimated. Vendor will ensure 100% materials availability during the warranty period. Items of consumable nature that may not be replaced free on account of defect/malfunction must be specified clearly in the offer. Failure to provide this Information shall be treated as all items components consumables are covered under warranty.
7. Submission of Offers. You are requested to indicate the acceptance of the above offer based on the terms and conditions as given out in the aforesaid paragraphs and anywhere in the tender documents as per Appx 'C'.
8. You are requested to **submit your offers** as technical and commercial offers will be **in separate envelopes** marked '**Technical Offer**' and '**Commercial Offer**' respectively. Certificate to be signed and stamped by authorised signatory of company is also to be attached as per Annexure I to Appendix 'A'. Technical offer should contain Appendixes 'A', 'C' including all relevant technical documents. Commercial offer will consist of Appendix 'B'.
9. Any offer which is incomplete or ambiguous is likely to be rejected at the discretion of AIT without recourse to further clarifications. AIT also reserves the right to seek clarifications from one or more vendors If deemed necessary and also not accept any offer at all in case those are not reasonably priced.
10. Any conditions/terms given in the technical or commercial bids by vendors will not be binding on AIT, Pune. In case the product specifications called in tender are not available technical specification set out in the tender may be changed at the discretion of the customer. The decision of AIT in deciding the technical specification shall be final. All the terms and conditions for the work, delivery, testing and acceptance, payment, warranty, uptime, penalty will be as given herein and no change in any term or condition by the vendors will be acceptable. Alterations, if any, in the tender documents should be attested properly by the vendor failing which the tender will be rejected. Vendors will not

make any assumptions while submitting their bids. If required, clarifications will be sought prior to submission of bids.

11. Withdrawal of offer by vendor after opening of commercial bids shall render the vendor unreliable and out right debar him from attending any further transaction/ negotiations without giving any reason thereof. Proceeding shall be initiated by customer to black list the vendor on this account.

12. Vendors/authorised reps of vendor shall be required to attend the Technical Evaluation Committee (TEC) meeting and Price Negotiation Committee (PNC) meeting. Date and time of such meetings will be intimated from time to time by AIT. TEC/PNC reserves the right to disqualify the vendor, due to non-attendance of ' any ' of the meeting by the vendor or his representative.

13. All material items for which excise duty is applicable at varied rates shall be specified discretely, in the commercial bid Vendor shall be responsible to produce excise duty and other duty levy certificates in respect of all such Items, whether manufactured by the vendor or otherwise.

14. Terms and conditions for the procurement are attached as Appendix 'C'. The details of similar project executed by vendor in various Govt/reputed firm may be enclosed. These will be signed by the authorised company representative and stamped with the company stamp.

15. A sample mattress will be provided for examination during TEC proceedings.

16. You are requested to send your best offer in the office of the undersigned by **18 Jun 19**. Any offer received after this may be rejected at the discretion of the AIT, Pune. Tender fee of **Rs- 250/-** to be deposited along with tender through a cheque in favour of Army Institute of Technology, Pune.

17. Please ensure that this is your best and final offer.

(Note. Vendors will submit their technical and commercial bids on the original tender document including appendices and annexure. Photocopies will not be accepted).

Sd/-xxx
(KE Vijayan)
Colonel
Joint Director
For Director

TECHNICAL OFFER

TENDERING ENQUIRY FOR BEDBUG PROOF MATTRESSES FOR FE 2019-20

Sr. NO	Description	Qty	Compliances Yes/No	Remarks
1	Providing Bed Bug Proof chemically treated Rebounded Mattress of size 78"X36"X3" with Foam 2" bonded + 1" Polyurethane foam of 32 density Fabric – Matune smooth cloth – gsm 110 without piping system ISI Mark Warranty – 1 year	325 Nos		

Note : Please provide a sample mattress at AIT during TEC meeting.

COMMERCIAL OFFER

TENDERING ENQUIRY FOR BEDBUG PROOF MATTRESSES FOR FE 2019-20

Sr. NO	Description	Qty	Rate	GST	Amount
1	Providing Bed Bug Proof chemically treated Rebounded Mattress of size 78"X36"X3" with (Foam 2" bonded + 1" Polyurethane foam of 32 density) Fabric – Matune smooth cloth – gsm 110 without piping system ISI Mark Warranty – 1 year	325 Nos			
Total Amount (Inclusive of GST & Transportation)					

ACCEPTANCE OF TERMS AND CONDITIONS

TENDERING ENQUIRY FOR BEDBUG PROOF MATTRESSES FOR FE 2019-20

1. Validity: Vendor confirms that the prices are valid up to _____
2. Payment Terms. Payment will be released on receipt of stores in good conditions.
3. Performance Clause. 5% of the work order cost shall remain under Bank Guarantee till the expiry of the warranty as '**Performance Warranty**'. The vendor shall furnish a performance Bank Guarantee equal to five percent (5%) of the total value of the contract within the 7 days of the receipt of work order. In case of adherence to the delivery schedule for all deliverables of the project as given above in Para 2, liquidated damages as given in para 6 and 7 will be deducted from this amount. **Bank Guarantee will be valid till expiry of the warranty.**
4. Delivery Period. **3 weeks** after receipt of Supply Order.
5. Warranty. Vendors will provide free onsite comprehensive warranty for the material for a minimum period of one year. During the warranty, the vendor will repair/replace any item which becomes defective without any additional charges. The Customer may invoke the bank guarantee in case vendor fails to ensure rectification of defects within one week of the defect being intimated. Vendor will ensure 100% materials availability during the warranty period. Items of consumable nature that may not be replaced free on account of defect/malfunction must be specified clearly in the offer. Failure to provide this Information shall be treated as all items components consumables are covered under warranty.
6. The vendor will abide by the delivery schedule as laid out in Paragraph 3 above and elsewhere in the Tender Document.
7. All prices will be the landed costs and shall give break up basic cost, excise local taxes, levies, freight etc (as per format attached with document). All hard items for which Excise duty is applicable at varied rates will be specified in Commercial bid. Vendor will be responsible to produce excise duty certificate in respect of all such items, whether manufactured by vendor or otherwise. Delivery of all goods shall be at Customer's premises.
8. A sample mattress will be provided during TEC for examination.

CERTIFICATE

It is certified that all the terms and conditions as laid down in the above paragraphs and anywhere else in the Tender Document and its appendices are accepted by the Company and we will abide by them. It is further certified that any cost incurred on additional hardware & software would be borne by vendors.

Company Seal

(Authorised Signatory of OEM/Vendor/Company)

Place _____

Date _____

No _____

To,

Director

AIT

Pune-411015

CERTIFICATE OF ACCEPTANCE AND TERMS AND CONDITIONS

(To Be Furnished on Receipt of Work Order)

Through

Sir,

1. Receipt is acknowledged of your Work Order No _____ dated _____ together with enclosures.

2. We hereby agree to work the said items as per the terms and conditions contained therein.

Yours faithfully

(Name & Designation of the officer signing this)

(To be signed by Vendor/Suppliers)