

MINUTE SHEET

AIT

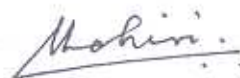
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Sheet No : One

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MINUTES OF LOCAL MANAGING COMMITTEE MEETING  
HELD ON 22 DEC 2012

Minutes of Local Managing Committee meeting held on 22 Dec 2012 at AIT are placed opposite for your approval please.



(SK Lahiri)  
Brig (Retd)  
Director

03 Jan 2013

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Chairman, AIT



## MINUTES OF LOCAL MANAGING COMMITTEE MEETING

SATURDAY, 22 DEC 2012

The meeting of the Local Managing Committee Meeting was held on Saturday, 22 Dec 2012 at 10.30 am in the Conference Room of AIT. Following Members were present for the meeting:-

- |     |                       |   |                                    |
|-----|-----------------------|---|------------------------------------|
| (a) | Maj Gen MPS Baweja    | - | Chairman, AIT                      |
| (b) | Brig Rajinder Kumar   | - | Legal Advisor, DJAG HQ SC          |
| (c) | Prof. V.R. Kulkarni   | - | Representative of Teaching AIT     |
| (d) | Prof. A.K. Singh      | - | Representative of Teaching AIT     |
| (e) | Prof.(Ms) M Chandola  | - | Representative of Teaching AIT     |
| (f) | Mr. B.D. Sonawane     | - | Representative of Non-Teaching AIT |
| (g) | Brig (Retd) SK Lahiri | - | Director AIT                       |
| (h) | Prof. Dr. VP Gosavi   | - | Secretary LMC, Principal, AIT      |

### Observers

- |     |                           |   |                 |
|-----|---------------------------|---|-----------------|
| (a) | Lt Col (Retd) S Karodpati | - | Project Officer |
| (b) | Prof. MS Khaladkar        | - | TPO             |

1. Dr. V.P. Gosavi, Principal, welcomed all the members present for the meeting.

### 2. Approval of the minutes of the last LMC meeting

(a) Principal read out the minutes of the last LMC meeting held on 20 April 2012. Principal highlighted that as a follow-up to last LMC mtg, we have been able to receive sanction of AICTE funds of Rs 9 lacs for CAD Lab under MODROB for the year 2012-13 which would be used for equipping the New Research Lab under Mech Dept in New Library Building. We have also submitted seven more proposals to AICTE for sanction of research grants up to Rs 99.5 lacs. At least three of these should fructify.

(b) The Chairman updated the Committee members regarding action taken on the points raised by the Teaching and Non-teaching staff in the last LMC. He assured them that two issues have been discussed by him personally with the MD AWES and favourable action is under progress. The Director informed that the first issue was regarding acceptance of increment in salary for those staff who had their date of increment falling between Aug and Dec 2009. NOCs from all other staff have been received and the matter is awaiting final approval from HQ AWES. Regarding subsidized Health Insurance, only 52 Non-teaching staff have opted for it

and HQ AWES has asked us to obtain NOC from the balance staff. Once this is done, final approval will be taken from HQ AWES.

(c) Prof. V.R. Kulkarni proposed the minutes and Prof (Ms) M Chandola seconded them and the minutes were unanimously approved in the meeting.

3. **College Update.** Principal updated all members about College activities during the current Semester.

- AICTE extension for the year 2013-14 is in process.
- Surveillance Audit for ISO 9001:2008 was conducted on 7<sup>th</sup> Dec 2012.
- NBA inspection visit is scheduled from 18 - 20 Jan 2013.

4. **Activity Report of Current Semester.**

(a) Five PhDs are on our rolls today and 16 staff members are pursuing PhD out of whom 11 have signed the bonds.

(b) **Achievements.** Siddharth Kale stood first in Pune University in May/June 2011 final exam and won three Gold Medals in University of Pune. Sandeep Kr. Jakare of BE Mech stood 5th in Pune University in Jun 2011.

(c) **Patent by Faculty.**

Sr. No.	Name of the Patentee	Topic	Details
01.	Prof Dr. (Mrs.) Sangeeta Jadhav	"A method of Digital Watermarking"	IPO.Patent Application No-1536/MUM/2011.

(d) **Faculty Development Programs 2011-12.**

- National Instruments 'Signal and Image Processing using LAB-View' Workshop : 18 – 20 Jul 12.
- Accenture FDP on JAVA Jdbc with My sql connectivity: 25 Aug 12 – 14 Faculty members.
- IBM DB2 Workshop : 25 – 27 Sep 12 – 10 Faculty.
- Besides these, Faculty members participated in 133 FDPs in other Colleges:-

Mech Dept - 20

IT Dept	-	39
Comp	-	21
E&TC	-	28
ASGE	-	25

(e) **Results.**

YEAR	2010 - 2011 (All Cl)	2011 - 2012 (All Cl)
FE	98% (82%)	98% (87%)
SE	97% (67%)	88% (65%)
TE	96% (75%)	98% (69%)
BE	88%	90%

Discussion took place as to why Second Year results showed such a major drop. The Principal explained that this is common in all colleges as students for the first time encounter core engineering subjects in the second year and are not able to cope up. Chairman directed that deliberate effort must be made to improve overall results by concentrating on weak students and especially focus on Second Year so that these backlogs do not become the cause for poor placements and final year failures. He also expressed satisfaction about IT Dept final year results and requested for input on the IT Dept results in the just concluded first semester exams for comparison.

- (f) Director updated the Committee about the decisions taken in the Nov 12 AWES conference :-
- **Results:** Efforts required to reduce No of failures.
  - **Intro of PG in Mech Engg Dept wef 2013-14 or 2014-15 :** Proposal agreed to in principle. College to forward proposal. Final decision after SC ruling next year.
  - **Construction of New Flank in NBH I:** Rs 2.61 crores will be allotted.
  - **Increase in Intake of Comp Dept :** No more horizontal expansion due to unmanageable strength and shortage of hostel accn.

- **Addl funds for New Lib Bldg:** Rs 80 lakh sanctioned for furniture, furnishing and ACs for NLB.
- **Progress on Sanctioned Projects:** Quarterly progress to be given to AWES.
- **AGIF Scholarship:** AIT requested for maintaining same cut-off for all groups in AIT due to strict Pune Univ results – Status Quo to be maintained.

(g) **Admission Profile.**

	<u>AIT MERIT</u>		<u>AIEEE MERIT</u>	
	<u>First</u>	<u>Last</u>	<u>First</u>	<u>Last</u>
2010	64	763	13,876	73,905
2011	97	733	16,884	77,450
2012	50	706	11,399	76,998

The Chairman expressed satisfaction about comparatively higher AIT and AIEEE merit students joining AIT as compared to previous years. The Director informed all that this year onwards JEE (MAIN) results will be considered. This will be based on both Class !2 and entrance exam results. It is likely to be delayed as per AICTE circular which may negatively affect our admissions..

- Principal summarized the state of departmental equipment which is as follows:-
- E&TC Dept – Rs 169 lakh
- Mech Dept – Rs 121 lakh
- Comp Dept – Rs 164 lakh
- IT Dept – Rs 60 lakh
- ASGE Dept – Rs 17 lakh
- Library – 24,000 volumes, 55 National and 15 International print journals, and 170 online journals.
- Software – Rs 55 lakh incl 53 Application and 19 Systems applications.
- He also highlighted various projects under implementation as follows:-

- Library Building Construction work in progress – PDC 31 May 2013.
- Old Lib modification to include one classroom, two labs, two tutorial rooms and one dept lib – PDC 30 Jun 13.
- E&TC Labs renovation completed & 3 labs and three staff rooms made as per AICTE requirement.
- Volley Ball Ground renovation / preparation – PDC 31 Jan 13.
- Football ground laying of soil – PDC 31 Jan 13.
- Main Gate Construction in progress – PDC 15 Jan 13.
- CNC machine from HMT at a cost of Rs 17.5 lakh expected in Jan 2013.
- Selectedl toilets being fitted with electrical timers and automatic flushing for urinals – E&TC students project – PDC 31 Jan 13.
- Push cock system of flushing for all lavatories in hostels – PDC 28 Feb 13.
- All street lights being rep[laced by LED lights with NICE NGO at 25:75 cost – Rs 3.5 lakh by AIT and Rs 10.5 lakh by NICE – PDC 31 Jan 13.

5. Approval for Various Policy Decisions taken since Last LMC Meeting.

- Dr R K Prasad HOD (E&TC) left from the Institute on health grounds. Against this vacancy **Dr B P Patil** who was working as Principal in MMCOE, Lohegoan has been appointed as a Prof & **HOD E&TC from 02<sup>nd</sup> May 2012 with University approval.**
- There was an urgent need of senior faculty in IT dept. **Prof Sangeeta Jadhav** who was initially working in E&TC dept and has recently completed her Ph.d. was appointed as a **Prof & HOD IT from 09<sup>th</sup> July 2012 with University approval.**
- As decided in last LMC Mtg, to detain students falling short of mandatory 75% attendance, **nine (9) students have been detained in this semester.** The Chairman directed that this should be implemented forcefully this semester also and no extra classes be given to reduce the attendance deficiency of some students.
- As decided in last LMC students were offered branch-wise evening value added courses on payment. Although a large number of students had given their names initially, they backed out later. A meeting with student PR cells was conducted on 13 Dec 2012 in Director's Office to streamline this issue. As per students request, it was decided in the meeting that such courses will be conducted <sup>on</sup> 50 % subsidized payment

from Jan 2013 onwards as compulsory classes for SE E&TC (C and OOP Course by COMP Dept), TE E&TC and TE COMP ( for JAVA Course by Rahul Computers).

- It was decided that the college should conduct AMCAT testing by Aspiring Minds of all SE students to assess each individual in personality , logical reasoning, quantitative aptitude and English skills.
- BE Farewell Ceremony for this batch i.e. 2012 – 13 will be on one single day for all Depts as decided in last LMC.

6. **Other Activities Report 2012.** Various activities in sports and extracurricular activities were informed to the Committee. Various scholarships awarded to the students and the recent addition of AGIF scholarship was also informed to the Committee. Some of the important events held since last LMC are as follows:-

- (a) **GB Meeting** under COS held on 04 Jun 12.
- (b) **Vulcan'12 Technical Competition** on 13 Aug 12 and 31 Aug 12.
- (c) **Model Making** from Junk Material – 20 & 28 Sep 12.
- (d) **SUPRA SAE INDIA 06 to 09 Sep 12:** Formula 1 of Vehicle design, fabrication and performance evaluation competition held at Noida in Sep 12 – AIT team secured 2<sup>nd</sup> prize in Computer Aided Engg – sponsored by ANSYS.
- (e) **24 Hr Coding Competition** of Persistent Systems Ltd in Sep 12 – Abhishek Jha BE Comp and his team stood 1<sup>st</sup> with a prize money of Rs 6,47,000/- donated to QMTI and two other NGOs as part of competition rules.
- (f) **Semicolon** All India Project Competition of Persistent - Priya Dwivedi BE IT stood third.
- (g) **34 individual prizes** were won by AIT students in various other technical competitions in and around Pune.
- (h) **Technical paper presentations by 21 students in international conferences and 19 in National conferences for the first time in AIT.**
- (i) **32 students** competitively cleared CAT/GATE/GRE exams.

7. **Moodle E-Learning Management System.** It is being introduced from this Semester i.e. AY 2012 – 13. This must be implemented effectively to derive maximum benefit for the college students.

8. **Placement.** 92 % of 2011-12 batch had been placed. However, due to industry's recessionary state, a number of joining dates for some firms have been postponed by a few

months. Current batch only 67.3 % have been placed so far as against about 85% at the same time last year. Even COEP had announced a fortnight back that only 62% have been placed against 82% in previous batch at this time of the year. The main area of concern is Mech Dept where only 39% have been placed so far since none of the traditional manufacturing companies are ready to hire due to their reduced production. We are approaching a number of new firms, some of lower salary structure, to try and improve our Mech dept placement figures. Very large number of them are interested in appearing for IES entrance exams so that they can enter Public Sector undertakings. We must help them in their endeavour. Another large number will be trying for GATE exams for ME higher studies. A number of other measures have been adopted to improve our placements which were highlighted.

9. **Agenda Point I: Approval of appointments of Teaching & Non-teaching staff after April 2012.** Approval was taken for Recruitment of 4 additional Faculty members for E&TC Dept due to increased intake of 60 students next year at a ratio of 1:15. Following faculty members were recruited through University selection committee in July 12:-
- (a) Prof BP Patil – Professor E&TC (Open)
  - (b) Prof Rajshree Suryavanshi – Asst Professor E&TC (Open)
  - (c) Prof Nikita Gupta – Asst Professor Comp (Open)
  - (d) Prof Rupali Bagate – Asst Professor IT (Open)
  - (e) Prof Swati Kulkarni – Asst Professor ASGE (Open)
  - (f) Prof Shilpa Pawar – Asst Professor E&TC (SC)
  - (g) Prof Sangeeta Jadhav – Professor E&TC (Against Res)
  - (h) Prof Archana Rani – Asst Professor E&TC (Against Res)
  - (i) Prof Devendra Mani Tripathi – Asst Professor Comp (Against Res)
  - (j) Prof Deepak Kumar Patil – Asst Professor Mech (Against Res)
  - (k) Prof Asha S – Asst Professor IT (Against Res)
  - (l) Prof Anun Arunachalam – Asst Professor IT (Against Res)
10. **Agenda Point II: Approval of Adhoc Faculty requirement for A.Y 2013-14.** Approval was given for Nine adhoc appointments as follows :



- (a) Prof (Emeritus) Dr DN Paliwal – Mech
- (b) Prof SR Mehta – Asst Professor E&TC
- (c) Prof Ashwin Ramteke – E&TC
- (d) Prof Amit Govindwani – E&TC
- (e) Prof Praveen Hore – Lecturer Computer
- (f) Prof Aparna Joshi – Lecturer IT
- (g) Prof Sonali Pande – Lecturer ASGE
- (h) Prof Smita Budruk- - Lecturer ASGE
- (i) Prof Vaijayanti Panse – Asst Prof E&TC

11. **Agenda Point III: Approval of the various Equipments/Instruments recommended by condemning boards from 1994 to Dec 2012 from all departments.**

Local Inquiry Committee of Pune Univ during their visit in Nov 2012 pointed out that AIT should take approval of LMC for all the condemned goods till date. The approval was accorded for all the condemned goods and all the necessary procedure was followed with proper documentation.

12. **Agenda Point IV: Approval of Budget 2013-14.** The proposed budget for Academic Year 2013-14 was discussed and the same was approved by the Committee.

13. **Agenda Point V: Policy for deputation of faculty under QIP Program for PhD.** The same was discussed elaborately. QIP policy requires 3 years of deputation to the conducting college ie COEP in Pune. There are two options:- 'Termination' or 'Deputation without salary but protection of seniority with a bond for 5 years compulsory service with incentive of 3 months salary as per approved incentive policy after completion of PhD on rejoining after 3 years'. An adhoc appointment be taken in place of the deputed Faculty for 3 years. The latter option was considered beneficial for the college both financially as well as to promote quality faculty. It was decided to submit a separate proposal to the AWES before final implementation.

14. **Points from Teaching staff.** Points from Teaching staff were discussed and the decisions were as follows :

- (a) **Transport Allowance:** Case taken up again with HQ AWES in Sep 12. Case not accepted earlier by AWES but are examining the possibility of implementing a

modified common scheme with fixed TA like in Maharashtra Govt for all AWES institutions.

- (b) **Personal Time:** Faculty be allowed to go out for personal work during college hours: After considerable discussion on the pros and cons, the chairman directed that each Faculty be permitted 4 hours absence in a month on two occasions with HODs approval and the timings be monitored through Bio-metric system at the Gate.
  - (c) **No med cert** to be submitted for sick leave up to 2 days: Same point already discussed in last LMC and case not accepted.
  - (d) **Annual increment** for those falling between Aug and Dec 2009: Director said that NOC has just recently been obtained from all other staff, and the letter has been forwarded to HQ AWES for 13 Teaching staff and 21 Non-Teaching staff. Case awaiting confirmation from HQ AWES.
  - (e) **QIP Policy:** Under consideration by LMC.
  - (f) **Parking Space** required for Faculty cars: Recommended hard standings for 12 cars in next FY budget.
  - (g) **5 day week:** Not accepted.
  - (h) **Best student paper presentation award** at National/ International level : approved an award of Rs 10,000/-.
15. **Other Points.** Teaching rep stated that LMC meeting minutes are not being given to the Teaching staff reps. It was told that the same will be kept in the Registrar's office and will be shown to all Teaching and Non-teaching staff reps and their signature taken once confirmed by AWES.
16. **Vote of Thanks.** Meeting concluded with a vote of thanks by the Principal.