

MINUTES OF LOCAL MANAGING COMMITTEE MEETING

HELD ON 22 JAN 2015

1. The meeting of the Local Managing Committee was held on Thursday, 22 Jan 2015 at 11.30 am in the Conference Room of AIT. Following were present for the meeting:-

(a)	Major General Rajeev Sabherwal	-	Chairman, AIT
(b)	Professor P.R. Sonawane	-	Teaching Faculty Representative
(c)	Professor A.K. Singh	-	Teaching Faculty Representative
(d)	Professor (Mrs) M Chandola	-	Teaching Faculty Representative
(e)	Mr. B.D. Sonawane	-	Representative of Non-Teaching Staff
(f)	Brig SK Lahiri (Retired)	-	Director, AIT
(g)	Prof. Dr. VP Gosavi	-	Secretary LMC, Principal, AIT

Observers

(a)	Col KE Vijayan (Retired)	-	Joint Director, AIT
(b)	Lt Col S Karodpati (Retired)	-	Project Officer
(c)	Prof. MS Khaladkar	-	TPO
(d)	Dr. B.P. Patil	-	HOD E&TC
(e)	Dr. Sangeeta Jadhav	-	HOD IT
(f)	Dr. J. B. Sankpal	-	HOD Mech
(g)	Dr. Sujata Marathe	-	HOD ASGE
(h)	Prof Sunil Dhore	-	HOD Computer
(j)	Mr. R.P. Ambike	-	Registrar

2. Dr. V.P. Gosavi, Principal, welcomed all the members to the meeting.

3. **Approval of Minutes of Last LMC Meeting.** Principal read out the minutes of the last LMC meeting held on 11 Aug 2014. Professor (Mrs) M Chandola proposed the minutes for approval by the Committee and Professor A.K. Singh seconded those and the minutes were approved unanimously. Principal welcomed the LMC members for the meeting. He informed that NBA Accreditation has been accorded to the Computer Department for a period of five years.

4. Activity Report of Semester I (Jul 2014 to Dec 2014).

- (a) **Pre-Aakriti:** was conducted for FEs during 03 – 08 Aug 2014.
- (b) **AAKRITI:** 500 AIT students from all batches took part in these intra college competitions which were conducted as follows:-
- (i) Cultural competitions: 01 to 03 Sep 2014.
  - (ii) Sports competitions: 09 to 30 Aug 2014.
- (c) **ISO 9001:2008** – Surveillance Audit for re-certification was conducted on 20 Dec 2014.
- (d) **Value Added Courses.** The following value added courses are being conducted in the evenings after class hours on payment :-
- (i) Soft Skills Classes for those weak in English.
  - (ii) Fundamentals of Programming Language for those weak in Programming (FEs).
  - (iii) C, C++ for those weak in Programming Language (mainly SE E & TC students).
- (e) **Incubation Centre.** Two workshops were held in Sep 2014 under Industry experts.
- (f) **Annual Alumni Meet.** Held on 20 & 21 Dec 2014 – 289 Alumni, including 15 NRIs attended the event.
- (g) **College Achievements.**
- (i) **Address by Dr. Abdul Kalam :** Honourable Dr. APJ Abdul Kalam visited AIT and addressed the staff and students on Engineers Day, 15<sup>th</sup> Sep 2014.
  - (ii) **4th International Conference.** International Conference on Computational Science, Engineering and Information Technology was held on 8th & 9th August 2014 in collaboration with Academy & Industry Research Collaboration Center, and incorporating five international advisory committee members. Dr PK Sinha, Senior Director (Corporate Strategy and Research and Development) at C-DAC, Pune was the Key-Note Speaker.
  - (iii) **Research Grants.** A total amount of Rs 55 lakh was received from AICTE and SPPU, as research grants in last one year.
  - (iv) **Solar Photo Voltaic Power Plant Commissioned at AIT.**
    - (aa) 150 KW solar power voltaic power plant was commissioned under the rooftop grid connected solar PV project scheme of Solar Energy Corporation of India (SECI) in Aug 2014. This was upgraded with added 75 KW power generation capacity, recently.

(ab) Presently, the plant generates an average of 1000 KWH of energy daily, which is being fed into the college three phase mains. This will meet 50% of AIT's daily requirement at a nominal rate.

(v) International Paper Presented by Faculty, in London.

(aa) Dr BP Patil HOD E & TC and Prof KS Surekha, E & TC presented a paper : 27 – 29 Aug 14.

(ab) “ECG Signal Compression using Hybrid 1D and 2D Wavelet Transform”

(vi) NKN Connectivity. NKN Connectivity has been temporarily activated. Router and Password from NKN is still awaited for making the Network fully operational.

(h) Achievements by Students.

Sr.	Name of the Student	Details
(i)	Vikas Yadav	Presented and published paper titled as “Cryptographic Steagnography” in International Conference CCSEIT-2014 at AIT.
(ii)	Nitin Mishra	City App Competition in Junior World Entrepreneurship Forum 2014 at E-cell, Birla Institute of Management Technology, Noida.
(iii)	Ankit Singh, Aman Kumar, Gaurav, Ritesh Pandey	Presented poster on project titled as “Bus Adda” in Avishkar-2014, National level Project Competition at JSPM's, Wagholi.
(iv)	Sanjay Rawat	Participated in ACM ICPC Regional 2014 at Amrut University, Coimbatore

(j) Papers / Books Published / Presented.

By Faculty	Dir / Principal	Mech	E&TC	Comp	IT	ASGE	Total
International papers	02	04	07	04	03	04	24
National papers	01	01	-	02	02	-	05
Books published	-	01	01	-	-	-	02

By Students							
Paper Presented in National Conferences	-	-	06	02	02	-	10
Paper Presented in International Conferences	-	-	00	02	01	-	03

(k) Workshops / Seminars/ Guest lectures/ Visits.

Dept	Mech	E&TC	Comp	IT	ASGE	Total
Workshops / Seminars Attended	05	23	12	15	06	61
Workshops / Seminars Conducted	-	08	04	05	-	17
Guest Lectures Organised	07	08	07	03	04	29
Industrial Visits	03	-	-	01	-	04

5. Agenda Point I: Approval of Policy Decisions.

(a) Encashment of EL : Permission has been granted by HQ AWES to all permanent staff for mid service encashment of earned leave. (AIT has laid down a limit of Rs. 30 Lakh expenditure under this head per year).

(b) Honour Code. Honour Code for students of AIT has been approved and promulgated.

(c) Provisional Admission Fee. SPPU has stipulated that only 10% of fees is to be collected from students who are granted provisional admission. In case the admission is cancelled, full fees are to be refunded to the student in AY 2014-15.

(d) Scholarship. Badve Engg Group has proposed scholarship to needy girl children. Five scholarships each of Rs 15,000/- have been offered. Proposal has been approved by HQ AWES wef AY 2014-15.

(e) Updating AIT Website. Migration of Teaching Learning Process is being implemented from existing MOODLE to EDVELOP.

(f) Alumni Meet. It has been decided that Annual Alumni Meet of AIT will be held every year in the month of December, instead of October.

(g) Admission of Migrant Students at SE/TE level. It has been decided that change of branch will not be permitted internally. All applicants for change of branch including applicants for migration will be considered together and branch will be allotted as per vacancy and merit.

(h) Renewal Of Contract For Adhoc/Contractual Employees. As per instructions received from HQ AWES, it has been decided that henceforth, the applications for renewal of contracts for staff members will be reviewed 50 days in advance of conclusion of contracts.

6. Agenda Point II: Discussion and Analysis of First semester result 2014-2015. The results of First Semester Exams, held during Nov-Dec 2014 were discussed and analysed. Main reason for the sudden drop in performance of TE students has been the introduction 30:70 system from this yr, where students having scored well out of 30 internal marks, have become complacent and scored poorly in main Univ exams of 70 marks. Major remedial measures for improvement of results were approved as follows :-

(a) Remedial Lectures will be conducted on 2<sup>nd</sup> & 4<sup>th</sup> Saturdays and during non-instructional days. Formal pgme will be issued by Depts.

(b) Mock test will be taken and unless the students pass in the mock test they will not be allowed to go for Preparatory leave/ outpass.

(c) Physical Attendance in Classes and Labs will be monitored strictly and academic punishment in the form of additional assignments will be given.

(d) Solving of University Papers and Class Tests :

(i) Subject teachers will give minimum 3 test papers / university papers to solve (which may be co-related with term work marks).

(ii) Communication with parents by Counselors.

(e) Continuation of Teacher for difficult subjects in subsequent years.

7. Agenda Point III: Alumni Meet Follow Up Measures.

(a) Summary of Annual Alumni Meet, 20-21 Dec 2014 :

(i) Total 289 alumni attended.

(ii) More than 15 were from US, UK and Australia.

(iii) Two days events incl Project displays by existing students and brainstorming session for chalking out future course of action.

(iv) New benchmark set for next meet.

(v) New Governing Council formed in General Body Meeting.

(vi) Excellent alumni interaction with alma mater : opens up a number of additional avenues.

(vii) Platinum Sponsorship given by Mr Vikram Sareen, 2000 Comp and active support from Mr Shashikant Tomar, 2001 Mech.

(viii) Planning and execution by T&P Cell and ACC.

(b) New Governing Council, as follows was elected in General Body Meeting, held during the Alumni Meet:-

Mr Vijender Yadav	-	President.
Mr Shashikant Singh Tomar	-	Honorary Secretary.
Ms Shweta Shalini	-	Joint Secretary.
Mr Vishwajeet Singh	-	Honorary Treasurer.
Prof MS Khaladkar	-	Executive Secretary.

(c) The Alumni Meet identified following five core areas, where they can contribute to growth of AIT:-

(i) Technology.

(aa) Guidance in technology training.

(ab) Projects and project guidance.

(ii) **Internships.**

(aa) Database of alumni, who attended the meet forwarded to all HODs.

(ab) Students can contact HODs and TPO for further help from specific alumni.

(iii) **Placement Assistance.** Support of alumni, working in leading industries at senior level.

(iv) **Career Counseling.** Following alumni are available as mentors (Contact details available with TPO and HsOD):-

(i) Mr Devinder Singh, 2001 Mech.

(ii) Mr Tonmoy Dutta Roy, 2001 Mech, in Australia.

(iii) Mr M Rajesh, 2002 Comp, in Chennai.

(iv) Mr Vinayak Sharma, 2002 Comp, in Secunderabad.

(v) Mr Preetpal Singh, 2002 Comp, in California.

(v) **Networking with Alumni**

(i) AIT Alumni official website (1634 members) – Administrator is TPO and selected students from ACC.

(ii) Dedicated LinkedIn account – AIT Alumni-Onward to Glory (1064 members), B Sateesh Chandrashekhar, 1999 Comp has handed over the LinkedIn account to TPO.

(iii) Networking through local chapters in major cities.

(d) **Activities Proposed During Sem II of Academic Year 2014-15.**

(i) Linux Course for FE – by Mr Anil Dahiya, 2004 Comp.

(ii) MoU with Helium Inc – Comp Dept with the help of Mr Jitender Sangar (2004 Comp). This MoU is for industrial projects.

(iii) e-Commerce projects given to 10 TE Comp/IT students by Mr Vikas Atri, 2002 E&TC.

(e) Bangalore local chapter of AIT Alumni was formed with core committee of nine members with the responsibility of five core areas identified earlier. Hyderabad Regional Meet is scheduled on 14 Mar 2015.

8. **Agenda Point IV: Credit Based Assessment System (for Students Co-Curricular Activities)**.

Various aspects of the System were discussed by the LMC. A proposed system was presented by HOD IT. It was decided that a BOO will be convened to recommend the detailed modalities of assessment. Finally recommended proposal is attached herewith as Appendix.

9. **Points from Teaching/ Non Teaching Staff.** Representative of Non-Teaching staff requested that the notice issued by Main Office regarding unauthorised absence of staff members should be published every month. Chairman accepted the request.

10. **Other Points with Permission of the Chairman.**

(a) Consultancies by Faculty members can be promoted if better incentives are given and IPR issues resolved.

**Directions.** Director suggested that a brain – storming session can be conducted to suggest amendments to the existing AIT policy of 2011 on incentives. Chairman approved the suggestion. Brainstorming session was conducted on 04 Feb involving all Faculty members. Valuable suggestions were obtained. However, the majority wanted a select committee to go into complicated IPR issues. Accordingly, a Committee has been detailed for the purpose.

(b) **NKN Connectivity.** NKN Connectivity has been temporarily activated. Router and Password from NKN are still awaited for making the Network fully operational.

**Directions.** The Chairman directed that NKN connectivity should be utilized to the maximum for benefit of both students and faculty. The details of router have since been forwarded to SO to Chairman for facilitating its early procurement.

(c) **Intimation of Results to Parents.** The Chairman observed that a number of parents have intimated that they are not aware of their wards' results.

**Directions.** He directed that overall student results as notified by Univ should be uploaded on main AIT website so that all parents can view them. Additionally, parents of failure subjects should be informed through group sms.

(d) **ERP.** Teaching staff rep recommended that a proper ERP package be procured for eliminating unnecessary paper-work.

**Directions.** The Chairman directed that an ERP package be procured in FY 2015-16, for which the proposed budget can be modified.



11. Meeting concluded with a Vote of Thanks to the Chairman and Members for their co-operation.

*Mehra*  
10 Feb 2015  
Director

*VP*  
~~(Dr. VP Gosavi)~~  
Principal & Secretary

Approved by

(Chairman)

*Rejwan*  
12 Feb 15

## Co curricular Credit Based Assessment System

SEM : \_\_\_\_\_

Name of the Student : \_\_\_\_\_

Roll No: \_\_\_\_\_

Year &amp; Branch : \_\_\_\_\_

Sr /Pt No	LEVEL		Technical	Cultural	Sport	Marks Obtained	Marking scheme	
1	Intra College	Organizer					60	
		Participants						
		Winner						
2	Inter college	University	Participants				60	
			Winner					
		State	Participants					
			Winner					
		National	Participants					
			Winner					
		International	Participants					
			Winner					
3	Internship		(a) Paid	>= 2 Months			180	
				< 2 Months			100	
			(b) Unpaid	>= 2 Months			80	
				< 2 Months			60	
4	Professional Development Courses		(a) >= 2 weeks			100		
			(b) < 2 weeks			50		
5	Certification					100		
6	Communication skill Development courses					10		
7	Innovative Project Work					50		
8	Participation in Competitive Examinations (GRE/GATE/CAT/NNSC etc)					10		
9	Discipline					10		
10	Attendance					10		
11	NSS/NCC	Participant				5		
		Organizer				10		
Total (out of 220) (as per the formulae's)						XXX		
Total (out of 100)						(XXX/220)*100		
* Grade of SEM I						A+/A/----		
** Overall Final Grade till this Semester						A/A/----		

All above credits will be given to students subjected to proper verification of certificates by Counselor.

Name &amp; Signature of Counselor

Date:

Plz Note: This is Semesterwise Grading system.

Guidelines for point no 1 to 11 :

**1. Intra College( Technical,Cultural,Sport):**

- a) Organizer - 15 marks
- b) Participant- 10 marks
- c) Winner - 20 marks

If student is both organizer and participant then only 15 marks will be given for organizer .

Max 2 organizer and 3 participant entries are allowed. No maximum event limit for winner.

Winner means(1<sup>st</sup>,2<sup>nd</sup>,3<sup>rd</sup> positions or runner up positions)

IMP = Max 60 marks

**2. Inter College( Technical,Cultural,Sport):**

a)University	: Participation:	10 Marks	Winner: 15 marks
b) State	: Participation:	15 marks	Winner : 20 marks
c) National	: Participation:	15 marks	Winner : 30 marks
d)International	: Participation :	15 marks	Winner : 40 marks

Max 3 participation entries are allowed..

If any student is in University team then 40 marks will be directly given to him after verifying his/her certificate.

Max Marks : 60

**3.(a) Internship (Paid) : (>= 2 months):** 180 Marks + Marks[ pt(6) or pt(8)+pt(9)+pt(10)+pt(11) ]

(No PDC/certification will considered here. Do not consider here innovative project)

**(paid) : ( less than 2 months) :** 100 Marks + Intercollege(max 40 marks)+ intra college( max 30 marks)+ Marks[ pt(6) + pt(8)+pt(9)+pt(10)+pt(11) ]

No PDC/certification will considered here. Do not consider here innovative proj.

**3 (b) Internship( Unpaid ) : (>=2 months) :** 80 Marks + Intercollege (Max 60 marks)+ intra college (max 50 marks)+ Marks[ pt(6) or pt(8) or pt (11) +pt(9) + pt(10)]

No PDC/certification will considered here. Do not consider here innovative proj i.e. pt(7).

Proper permission from college is required before the student appear for such type of internship.

Unpaid ( less than 2 months) : 60 Marks +Intercollege (Max 60 marks)  
 + intra college(Max 50 marks)  
 + Marks[ pt(6) + pt(8) +pt(9) + pt(10)+pt(11) ]

No PDC/certification will considered here. Do not consider here innovative proj

Proper permission from college is required before the student appear for such type of internship.

**4.(a) Professional Development courses(  $\geq 2$  weeks) :** 100 Marks + Intercollege(Max 40 marks) or intra college  
 (Max 40 marks) + Marks[pt(6) or pt(8) or pt (11) +Pt(7)+pt(9) + pt(10)

No internship will considered here. No certification will considered here. Innovative proj i.e.pt(7) is considered here.

**(b) Professional Development courses: (< 2 week):** 50 Marks + Intercollege(Max 40 marks) + intra  
 college(Max 30 marks)+ Marks[ pt(6) + pt(8) +pt(7)+pt(9) + pt(10)+pt(11)]

No internship will considered here. No certification will considered here. Innovative proj i.e.pt(7) is considered here.

**5 Certification :** 100 Marks + Intercollege(Max 40 marks) OR intra college(Max 40 marks) + pt(4) (max 50  
 marks for any type of PDC)+ Marks[ pt(6) or pt(8)pr pt(11) +pt(9) + pt(10) ]

No internship will considered here.PDC of both type considered here with max 50 marks .Do not consider here  
 innovative proj

**6. Communication courses:** 10 Marks

**7.Innovative Project Work(not in syllabus) :** 50 Marks (Authentic certificate by ext agency/HOD)

**8.Participation in Competitive Exam(GATE/CAT etc/NCAT/NNSC and other competitive exams by IIT):**10 Marks

**9. Discipline:** : 10 Marks if No disciplinary action in that sem.  
 00 marks if any disciplinary action taken in that sem.

**10 .Attendance :** 10 Marks if Attendance at the end of Sem  $\geq 90$  %  
 05 marks if Attendance at the end of sem  $\geq 75\%$  &&  $< 90\%$   
 00 marks if Attendance at the end of Sem  $< 75$  %.

**11. NSS/NCC :** Participation 05 marks  
 Organizer 10 marks

- Use any one Formulae accordingly to find the marks out of 220:

<u>Option No</u>	<u>Formula</u>	<u>MAX Total</u>
1	Marks[ Pt(1) + Pt(2) ]+ Marks[ pt(6) +pt(7)+ pt(8)+pt(9) + pt(10)+pt(11) ]	220
2	Pt(3 -a)( 2 months) + Marks[ pt(6) or pt(8)+pt(9)+pt(10)+pt(11) ]	220
3	Pt(3 -a)( < two months) + pt(2) (max 40 marks) + pt(1) (max 30 marks) + Marks[ pt(6) + pt(8)+pt(9)+pt(10)+pt(11) ]	220
4	Pt(3-b) (2 month) + pt(2)(max marks 60) + pt(1)(max 50 marks) + Marks[ pt(6) or pt(8) or pt(11) +pt(9) + pt(10)]	220
5	Pt(3-b) (< 2months) + pt(2)(Max 60 marks) + pt(1)(Max 50 marks) + Marks[ pt(6) + pt(8) +pt(9) + pt(10)+pt(11) ]	220
6	Pt(4-a) + pt(2)(Max 40 marks) <u>OR</u> pt(1) (Max 40 marks) + Marks[pt(6) or pt(8) or pt(11) +Pt(7)+pt(9) + pt(10)	220
7	Pt(4-b) + pt(2)(40 marks) + Pt(1) (max 30 marks) + Marks[ pt(6) +pt(8) +pt(7)+pt(9) + pt(10)+pt(11)]	220
8	Pt(5) +Pt(2)(Max 40 marks) <u>OR</u> Pt(1)(Max 40 marks) + pt(4) (max 50 marks for any type of PDC) + Marks[ pt(6) or pt(8) or pt(11) + pt(9) + pt(10) ]	220

**\*How to decide Grade:**

% Marks Obtained	Grade
91-100	A+
81-90	A
71-80	B+
61-70	B
51-60	C+
40-50	C
Below 40	D

Note: Like wise SEM II,III,IV,V,VI,VII,VIII grade will be calculated cumulatively and final grade will be given to the student.\*\* Overall Final Grade = [(Out of 100 marks of all previous semesters)+ (Out of 100 marks of Current semester)]/No of semesters under considerations