

GOVERNING BODY MEETING

MINUTES OF THE MEETING **(HELD ON WEDNESDAY, 28 APR 10 AT 11:00 HRS)**

1. The Meeting of the Governing Body of AIT was held on Wednesday, 28 Apr 10 at 11:00 hrs in AIT Conf Room under the Chairmanship of Lt Gen RK Swamy, UYSM, AVSM, VSM.

2. The following were present for the Meeting :-

(a) Asst Chairman - Maj Gen PN Monga, CSO, HQ SC

(b) Members :-

(i) Academic Advisor - Maj Gen Rajeev Datt, AVSM, VSM
Dy Comdt, CME

(ii) Pune University Nominee - Dr Prakash Wani, Dean
Faculty of Engg, UoP

(iii) Legal Advisor - Lt Col SR Desai, Offg DJAG,
HQ Southern Command

(iv) Director, AIT - Brig (Retd) SK Lahiri

(c) Member Secy - Dr VP Gosavi, Principal, AIT

(d) Observers - Col (Retd) RK Chadha, Director,
AWES, HQ SC

Col VP Shinde, Jt Director, AIT

3. The following could not attend the Meeting :-

(a) Prof Sandeep Singhal, Member Secy, WRO, AICTE

(b) Dr SK Mahajan, Director, Technical Education, Govt of Maharashtra.

4. **Update on College Activities.**

(a) **New Advisors.**

(i) Padma Shree Dr Vijay Bhatkar, Chief Mentor, I2IT joined AIT Academic Advisory Board.

(ii) Shree M Rajagopalan, Scientist 'H', Director R & DE (Engrs), Dighi accepted AIT's proposal to become a member of AIT Governing Body.

(b) **Campus Activities.**

(i) ISO Inspection team visited AIT 14-15 Oct 09.

(ii) Aakriti and Tech-Aakriti competitions conducted in Sep 09 and Feb-May 10 respectively.

(iii) Gen BC Joshi Tech Fest (SOLUTION 10) conducted on 12-14 Mar 10.

(iv) PACE 10 Inter-college sports tournament conducted on 06-10 Mar 10.

(c) **Faculty Position.**

(i) Total strength of Faculty is 60 as against a reqmt of 65. Turnover of approx 15 percent likely in 2010 – 11.

(ii) Advertisement being given in National Newspapers in May 10 for 06 Professors, 03 Asst Professors and 12 Lecturers.

(d) **Placement.** The placement commenced in Dec as against Jul in previous years. Total placement so far is approx 68.5 percent and is likely to improve by another 10 percent by Sep 10. 19 students have cleared SSB, out of which seven are unplaced. One BE student Rushil Noronha has been selected for IIM (K).

(e) **Trg Initiatives.**

(i) Tutorial discussion method being introduced in regular classes – study mtrl with questionnaire pre-loaded on Hostel LANs.

(ii) **Soft Skills Training.**

(aa) Trg software installed in Language Lab.

- (ab) Professionals hired as visiting faculty for imparting soft-skills trg for First yr students.
 - (iii) Faculty Devp Pgms conducted.
 - (iv) One wksp / seminar per Dept.
 - (v) Industry sponsored projects 60 percent.
 - (vi) Four new Technical clubs opened – Open Source Software, SAE BAJA, Robotics and Maths.
 - (vii) Intra – Dept Tech – Aakriti competitions introduced.
 - (viii) Best Result Teacher awards instituted for all four Depts.
 - (ix) Counsellors and Mentors detailed by name for each student.
- (f) **Major Devp Works Completed.**
- (i) Upgradation of labs due to Regular and New Syllabi – Rs. 60 lakhs.
 - (ii) Civil works eg. water proofing treatment etc. - Rs. 52 lakhs work completed and another Rs. 31.6 lakhs work carried over to 2010 – 11.
 - (iii) **IT Related.**
 - (aa) Alumni web link introduced in college web-site.
 - (ab) Student Info Sys available on college intranet and internet.
 - (ac) Wi-fi system introduced in Library and Raman Theatre.
- (g) **Legal Cases.** Case being taken up to hand over resp for legal cases to HQ AWES.
- (h) **Financial Management.** Financial details are att as Appx.
- Prog on last Meeting Points.**
- (a) **AIT Expansion Plan.**
- (i) Detailed expansion Plans for E & TC wef 2010-11 and Civil Engg in subsequent yr approved by HQ Southern Comd Management Committee, AWES and AG.

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Direction. Civil Engg expansion not to be done till E & TC expansion has stabilized.

- (ii) Addl Funds sanctioned by AWES.
- (iii) Applied for expansion of E & TC to AICTE - awaiting decision by end May.
- (iv) Addl Faculty for first yr E & TC students already selected.

(b) **Implementation of VI Pay Commission.**

(aa) **Non- Teaching Staff.** 20 percent of gross salary paid wef 01 July 09 as interim relief. HQ AWES has sent confirmation on 21 Apr 10 - will be paid in next month's salary. Arrears and TA not granted by AWES. Non-teaching staff are agitating for Arrears.

Direction. All matters relating to Pay & Allowances which are of permanent nature will be dealt with by HQ AWES and not by HQ Southern Command.

(ab) **Teaching Staff.** Govt of Maharashtra not yet issued GR. However, 20 percent of gross salary paid wef 01 July 09 as interim relief.

(c) **Ragging.**

(aa) Anti Ragging Committee formed.

(ab) Students familiarized with the Provisions of the Ragging Act.

(ac) Written undertaking being taken from all students parents as per Pune University directions.

Direction. Ragging will not be tolerated at all. The authorities have to be strict in punishing defaulters.

(d) **Appointment of Principal.** Dr VP Gosavi has been appointed as Principal wef 13 Nov 09. His extension has been regularized by Pune University on 24 Apr 10.

(e) **Appt of Non Teaching Staff.** These appts were not created due to opposition from Non-Teaching staff and the matter was resolved in the next LMC mtg by merging the incentives of affected individuals with their basic pay.

6. **Approval of the Minutes of Last Meeting.** The Director proposed that the minutes of the last Governing Body Meeting held on 23 Mar 2009 be approved. The members formally approved the minutes of the last meeting.

7. **Agenda Pts.**

(a) **Tuition Fees.** It is proposed to increase tuition fees by 7.5 percent to Rs. 54,000/- with effect from 01 July 2010 as per AWES rules.

Decision. Increase in tuition fees approved.

(b) **Merit-cum-Means Scholarship for Girls (being proposed to Horizon Group)**

(i) Rate - Rs. 25,000/- per Girl for four girl students.

(ii) **QR.**

(a) Should be the ward of an OR.

(b) Should be studying in 2nd or 3rd or 4th year of Engg at AIT.

(c) Should clear previous year exam in first attempt without ATKT in any subject.

(d) Should have scored min 55% in the previous year University exam either individually in each semester or combined in both the semesters. Minimum score will be increased depending on numbers eligible for scholarship.

(e) No involvement in any disciplinary case in AIT or outside.

Decision. Proposal approved.

(c). **Measures to Attract and Retain better Faculty.** Following measures for Quality Improvement and to attract / retain better Faculty were discussed :-

(i) Five Increments for completing PhD as per AICTE norms.

(ii) Two increments for completing ME / M Tech as per AICTE norms.

(iii) Payment of upto 50 percent of the Basic Pay of teaching faculty for PhD contact pgme upto a period of six months.

- (iv) Payment of 50 percent of Regn fees and TA/DA for attending recognized seminars / workshops in India.
- (v) Entitlement to reimburse upto Rs. 2,000/- on purchase of professional books in a year.
- (vi) Provision of AIT tpt for commuting from place of residence to AIT and back at subsidized cost.
- (vii) **Career Advancement Scheme.** Requirement of min three yrs of service in AIT for becoming eligible for promotion to the next grade in addition to the laid down eligibility criteria.
- (viii) Deserving Faculty could be given Management Appointment.
- (ix) Advertise for Faculty at National level.
- (x) Cater for residential accn in AIT for some senior faculty without penalizing HRA.

Decision. A sub-committee consisting of the Academic Advisor Maj Gen Rajeev Datt, AVSM, VSM and Maj Gen PN Monga, Chairman AIT with the Director and Principal AIT to study this issue in detail and present their recommendation to the Patron in an early timeframe.

(d) **Approval of Budget 2010-11.** The proposed budget for 2010-11 was displayed, Deviations from the budget approved in Three year Roll on Plan were explained due to carry-over of expenditure from the FY 2009-10.

Decision. The proposed budget was approved.

8. **Additional Decisions.**

(a) **Publicity for AIT.** Tech Fest Solution 10 and Aakriti type events will be widely publicized to build up brand AIT. Dir AWES SC Col Chadha (Retd) would provide all possible assistance with the help of PRO SC to give wide newspaper coverage to AIT's events.

(b) **College Day.** AIT should celebrate a College Day when eminent people of Pune could be invited. 28 Feb being the formal raising day of AIT, would be ideal for being celebrated as the College Day at AIT. During the functions held on this occasion, various awards and scholarships can be disbursed to the winners.

(c) **AIT Teachers Welfare Corpus.** The Chairman directed the Director AIT to take up a case with HQ SC for obtaining a Corpus money of approximately Rs 5 lakh to be used as a Teachers Welfare Fund.

(d) **AIT Scholarships.** While discussing the issue of additional scholarship for girl students (ward of OR) only, the chairman desired to know the other scholarships being given to students. The details are as given below:-

(i) 65 x Merit-cum-means scholarship of Rs 10,000/- and Rs 5,000/- for wards of OR and JCOs respectively - Rs 5 lakh from AIT funds.

(ii) Horizon Merit-cum-Means scholarships for 10 students from SE to BE (wards of JCOs and OR only) of Rs 15,000/- each. - Rs 1.5 lakh sponsored by Horizon Group.

(iii) TATA Merit Scholarship sponsored by TATA Defence Welfare Fund through AGs Branch. Rs 20,000/- and Rs 15,000/- for first and second positions achieved in First, Second and Third year exams of Comp and IT Depts – Rs 2.1 lakh.

(iv) Indian Express Readers (South) Merit Scholarship sponsored by Express Publications (Madurai) Ltd through AG's Branch – Rs 20,000/- and Rs 15,000/- for First and Second positions achieved in First, Second and Third year Exams of E&TC and Mech Depts – Rs 2.1 lakh.

(v) **AWES Awards of Excellence (by AWES).**

(aa) Rs 20,000/-, Rs 15,000/- and Rs 10,000/- and Medal for First, Second and Third positions in all 4 branches in Final year exams – Rs 1.80 lakh for 12 students. The logic for these Awards instituted this year as per AWES is that all other year results are already being awarded scholarship money, whereas BE results were only awarded Medals. Besides, BE students stop aspiring for better academic results once they are placed in the beginning of their fourth year. Hence to motivate them to bring better Final Year results which actually matter for college recognition, these awards were instituted. This has been instituted for all AWES Colleges.

(ab) **COAS All Round Best Students.** Rs 25,000/- and Medal for the Best All Rounder during the time of passing out.

Decision. The Chairman directed that case be taken up with AGs Branch for diverting the AWES monetary awards to the Second and Third year

students to help them get better motivation. In this case, these will have to be for third and lower positions as First and Second positions are already catered for.

9. **Vote of Thanks.** The Director thanked the Chairman and Members for their valuable contributions.



(SK Lahiri)
Brig (Retd)
Director

Date : 29 Apr 2010

INCOME- EXPENDITURE STATE OF 2009-10 (IN RS LAKH)

Income	Budget 2009-10	Actual Income As on 31/3/10	Expenditure	Budget 2009-10	Actual Exp 2009-10 31/3/10
Opening Balance (Surplus carried down from previous year)	214.06	214.06	Pay & Allowances	500.00	453.15
College Fees	505.20	510.56	Electricity & Water	110.00	81.16
			Maintenance	15.00	8.15
			Projects	81.52	40.11
			Civil Eng Exp	-	-
Hostel Fees	136.00	130.65	<u>Dept Budgets 2009-10</u>	116.36	22.79
			i) Upgradation of lab Due to New Syllabus 29.13		
			ii) Upgradation of lab Due to regular Syllabus 41.12		
			iii) E&TC Expansion 35.00		
			iv) IT Infrastructure 11.11		
				116.36	
Sale of Prospectus	40.00	41.89	Security/ Conservancy Services	16.00	14.97
			Garden Maintenance	6.00	5.31
Interest on Investment College Fund/ Students Refundable Security Deposits	470.82	498.01	MT/POL/Repair/Insurance/Tax	6.00	4.13
Rent & Allied Charges (Married Accn/Shopping)	13.50	13.36	Telephone Expenses	6.00	4.99
Promotional Charges (Campus Recruitment)	28.80	12.47	Pune Uni Pro rata/Affiliation/ Eligibility/AICTE	3.00	3.70
			Entrance Exam	3.00	2.46
Misc Income	10.00	17.37	Printing & Stationery	5.00	3.76
			Legal Expenses	4.00	0.81
			<u>Cultural & Sports</u>	10.22	5.72
			Particulars	2009-10	
			Cultural	3.70	
			Club & Sports	6.52	
				10.22	
			Tech Fests	2.69	3.00
			Scholarships to Students	4.00	4.12
			Library	16.05	10.62
			ARF	75.00	65.65
			Plough Back of 50% Corpus interest to Corpus	40.00	40.00
			<u>Misc. Expenses 2009.10</u>	22.50	9.91
			Misc. 20.00		
			NAAC/NBA 1.50		
			Workshop & Seminar 1.00		
				22.50	
			Surplus from 2008-09	214.06	214.06
			Sub Total		998.57
			Surplus		439.80
Total		1438.37	Total		1438.37

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29/04/10.

**PROPOSED EXPENDITURE STATE FOR THE FINANCIAL YEAR
2010-2011 (IN Rs LAKHS)**

S/No	Expenditure	Approved roll on budget 2010-11	Proposed budget for 2010-11	Remarks
1	Pay & Allowance	560.00	648.00	(C/F Rs 50.00 lakh from 2009-10)
2	Electricity & Water	121.00	121.00	Water cost 10%
3	Maintenance	17.00	17.00	Barrack damage, lights etc
4	Security / Conservancy Services	18.00	20.00	
5	Garden Maintenance	7.00	7.00	
6	MT/POL/Repair/ Insurance/ Tax	7.00	7.00	
7	Telephone Exchange	7.00	7.00	
8	Pune Uni Pro rata/ Affiliation/Eligibility/ AICTE	4.00	4.00	
9	Entrance Exam Exp	4.00	4.00	
10	Printing & Stationery	6.00	6.00	
11	Legal Expenses	4.00	4.00	
12	Scholarships to students	5.00	5.00	
13	Investments			
	Surplus from 2009-10	-	200.00	
	ARF	72.00	72.00	
	Plough Back of 50% Corpus interest to corpus	25.00	29.00	
14	Misc. Expenses	22.00	22.00	Advt, Audit fees , Insurance etc
15	Projects	64.40	127.90	Appx 'A' - (C/F Rs 42.6 lakhs from 2009-10)
16	Dept Budget			
	(a) Upgradation of labs due to new syllabus	34.10	62.36	Appx 'B'(C/F Rs 24.45 lakh from 2009-10)
	(b) Upgradation of labs due to regular syllabus	50.49	68.07	Appx 'B' (C/F Rs 14.37 lakh from 2009-10)
	(c) IT Infrastructure	12.11	12.11	Appx 'C'
17	E&TC Expn	68.00	103.00	Appx 'D' (C/F Rs 35.00 lakh from 2009-10)
18	Cultural & Sports	4.00	4.50	Appx 'F'
19	Tech Fests	3.00	3.00	
20	Library	18.30	20.05	Appx 'G'
21	Clubs and student projects	3.00	4.00	Appx 'H'
22	NAAC / NBA	2.00	2.00	
23	Placement Office	-	4.85	Appx 'J'
24	Workshops and Seminars	1.00	1.00	
Total Expdr		1139.40	1585.84	(C/F Rs 166.70 lakh from 2009-10)
Short Fall / Surplus		(+)	121.02	
TOTAL			1706.86	

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29/04/10.