

**DOCUMENTS REQUIRED TO BE UPLOADED ALONGWITH ONLINE
APPLICATION FORM**

1. Certificates mentioned at Para 2 below are required for admission process. Online Application forms are available between from 15 Feb 2025 to 15 Apr 2025 (Last date for submission with late fee of Rs 500/- is 11 May 2025).

2. List of Documents to be produced at the time of admission / uploaded alongwith online application is a follows:-

- (a) JEE Main 2025 Admit Card/ Hall Ticket
- (b) Proof of gallantry award (C.T.C. of Part II Order / Citation / Gazette Notification) clearly specifying the Gallantry nature of award
- (c) Passing certificate as proof of age as in the Mark Sheet of SSC/Class 10/ equivalent examination
- (d) Proof of eligibility in respect of one of the following categories as applicable :-
 - (i) Ward of serving Army personnel or of a regular Army pensioner (**Submit Certificate No 1**).
 - (ii) Ward of an ex-Army personnel granted pension benefits (**Submit Certificate No 1**).
 - (iii) Ward of an ex Army personnel who has taken discharge or released after ten years of service (**Submit Certificate No 1**).
 - (iv) Adopted child of an Army personnel (**Submit Certificate No 2**).
 - (v) Ward of an Army personnel (**Submit Certificate No 2**).
 - (vi) Ward of an ex-AMC/ADC Officer (**Submit Certificate No 3**).
 - (vii) Ward of an APS Personnel (**Submit Certificate No 3**).
- (e) Proof of Ward of War Widow (Battle Casualty Certificate alongwith C.T.C. of Part II Order (as per **Appendix 'D'**).

3. Refer Page 2 onwards for Proforma certificates.

CERTIFICATE NO – 1

CHILDREN OF SERVING ARMY PERSONNEL HAVING 10 YEARS CONTINUOUS SERVICE IN THE ARMY, RETIRED/ RELEASED/ DISCHARGED AFTER 10 YEARS OF SERVICE/KILLED IN ACTION/DIED DURING SERVICE/DISABLED IN ACTION/MEDICALLY BOARDED OUT WITH PENSION

(By OC Unit/Army Personnel Branch/DSS & A Board/Record Office)

1. Certified that Mr/Ms _____ is Son/Daughter of No _____ Rank _____ Name _____ Unit _____ who has 10 years of continuous service in the Army from _____ to _____.

2. Certified that Mr/Ms _____ is Son/Daughter of No _____ Rank _____ Name _____ who has been released/ discharged from Army after 10 years continuous service from _____ to _____.

3. Certified that Mr/Ms _____ is Son/Daughter of No _____ Rank _____ Name _____ who has been granted/awarded regular pension, liberalised family pension, family pension or disability pension at the time of his superannuation/demise discharge/release medical board/invalided medical board.

4. Certified that Mr/Ms _____ is son/daughter of No _____ Name _____ ex recruit No _____ Name _____ who was medically boarded out and granted disability pension.

Place :		OC Unit/Head of Department/ Records Office/DSS & A Board (as applicable)
	Round Seal	Name
Date :		Designation
		Office Seal

Name and Signature of the Candidate

Name and Signature of Parents (Father/Mother).....

Notes :-

1. Strike out the portion which is not applicable.
2. All Army Personnel (retired or serving) will bring their identity cards for scrutiny.
3. If retired/released with pensionary benefits, attach Certificate from pension paying authority and attested copy of **initial PPO**.
4. If retired/released on medical grounds with disability pension, attach copy of medical board proceedings and initial PPO.
5. If released/discharged after 10 years of service, attach copy of discharge certificate/ release order, showing details of family. In case there is a discrepancy in the details of the family (ward/mother) in the school certificates and the discharge certificate, the reason for which discrepancy be shown in detail.
6. Attach certified true copy of kindred roll in case of serving JCOs/ORs.
7. Attach certified true copy of family details from service particulars in case of serving Offrs.
8. Attach certified true copy of family details from discharge book in case of Retd Offrs/ JCOs/ ORs
9. Authenticity of the documents proving the relationship of the applicant to the Army personnel will be checked separately. Additional copies (two each) of documents and note 3,4,5 and 8 will be brought with originals during admission.

CERTIFICATE NO – 2

**STEP CHILDREN OF ARMY PERSONNEL WHO WERE BORN FROM WEDLOCK
WHERE AT LEAST ONE PARENT BELONGED TO THE ARMY/ADOPTED CHILDREN OF
ARMY PERSONNEL WHO HAVE BEEN ADOPTED ATLEAST 5 YEARS PRIOR TO
COMMENCEMENT OF COURSE**

(By Personnel Branch Army HQ/ OC Unit)

1. Certified that Mr/Ms _____ is son/ daughter of No _____
Rank _____ Name _____ Unit _____ and he/she was
born from wedlock where the father/mother belonged to Army and had served in the Army for 10
years or is serving in the Army and has minimum 10 years of service.

2. Certified that Mr/Ms _____ is son/ daughter of No _____
Rank _____ Name _____, who has 10 years of service in the Army and
he/she was adopted on _____ (5 years prior to commencement of course).

.....
(Signature, No, Rank and Name of the Parent)

Place :	(Signature of the Concerned OC Unit/ Concerned Record Office)
Date :	Name Designation Office Seal

Name and Signature of the Candidate

Notes:-

1. Attach copy of legal papers and Part II order of adoption of child.
2. Attach Certificate/ Part II order of birth and copy of kindred roll.

CERTIFICATE NO – 3

**CHILDREN OF ARMY MEDICAL CORPS /AD CORPS OFFICERS SERVING
IN AIR FORCE /NAVY MEDICAL ESTABLISHMENT/MNS/APS AND TA PERSONNEL**

(By Parent, Countersignature by OC Unit)

1. I, No _____ Rank _____ Name _____
Father/Mother of _____ certify that:-

(a) I am/was commissioned in Army Medical/Army Dental Corps and have/had not been seconded to Navy or Air Force and have 10 years of service in the Army.

(b) I am/was commissioned in Army Medical /Army Dental Corps and have been transferred to Navy or Air Force but I have served in the Army for minimum ten years.

(c) I am an APS personnel on deputation who has put in more than 10 years of service in the Army from _____ to _____.

OR

(d) I am an APS personnel directly recruited into APS and who is still serving in Army wef _____

(e) I am a TA personnel who is in receipt of pension/who has put in more than 10 years of embodied service in TA from _____ to _____.

(f) I am MNS personnel who is in receipt of pension/who has put in more than 10 years of service as member of MNS.

Place :

Signature

Date :

Name, Designation and Unit

**CERTIFICATE
(BY OC UNIT)**

The facts in the above mentioned undertaking have been verified from official records and found correct.

Date :

Office Seal

OC Unit (for serving personnel)
DSS & A Bd(for retired personnel)
Name, Designation and Unit

COUNTERSIGNED

Date :

Office Seal

Concerned Staff Officer of Fmn HQs
(for serving personnel)
DSS&A Board(for retired personnel)
Name and Designation

Name and Signature of the Candidate

Note:

1. Strike out the portion /Para not applicable.
2. Relevant documents of service records.

PROOF FOR WAR WIDOWS / WARDS OF WAR WIDOWS

(By OC Unit/Record Office/DSS & A Board)

1. It is certified that Smt _____, who is wife of Late Army No _____ Rank _____ Name _____, is in receipt of liberalised pension. Her husband was a **Battle Casualty** during operations and was declared dead during the said operations vide Death Certificate No _____ dated _____ (copy attached) and Battle Casualty/Gazette Notification No _____ dated _____ (Copy attached).
2. Her Pension Pay Order No is _____ (Copy attached).

Signature

Place: _____

Rank

Date: _____

Name

Designation

Office seal

(Signature of Candidate)

Name: _____

UNDERTAKING

1. I _____, son/ daughter of Army No _____ Rank _____ Name _____ have read and understood all the provisions contained in the AIT Rule Book and AIT Honour Code.
2. I will follow the rules and codes in letter and spirit.

Place: _____

(Signature of Student)

Date: _____

Name :

COUNTERSIGNED

(Signature of Parent)

Name: _____

Rank : _____